



## MEMORANDUM

**To:** Davies Pacific Center Tenants  
**From:** Management Office  
**Date:** January 16, 2020  
**Re:** 2020 Davies Pacific Center Holiday Schedule

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The Davies Pacific Center will be closed in observance of the following 2020 holidays (no janitorial service; no maintenance service; no air conditioning service):

NEW YEAR'S DAY	WEDNESDAY	JANUARY 1 <sup>ST</sup>
MEMORIAL DAY	MONDAY	MAY 25 <sup>TH</sup>
INDEPENDENCE DAY	SATURDAY	JULY 4 <sup>TH</sup>
LABOR DAY	MONDAY	SEPTEMBER 7 <sup>TH</sup>
THANKSGIVING DAY	THURSDAY	NOVEMBER 26 <sup>TH</sup>
CHRISTMAS DAY	FRIDAY	DECEMBER 25 <sup>TH</sup>

In addition to the above holidays, the building management office will be closed on the following days. Building will remain open with janitorial, maintenance and air conditioning as usual.

MARTIN LUTHER KING, JR DAY	MONDAY	JANUARY 20 <sup>TH</sup>
PRESIDENT'S DAY	MONDAY	FEBRUARY 17 <sup>TH</sup>
GOOD FRIDAY	FRIDAY	APRIL 10 <sup>TH</sup>
INDEPENDENCE DAY (OBSERVED)	FRIDAY	JULY 3 <sup>RD</sup>
COLUMBUS DAY	MONDAY	OCTOBER 12 <sup>TH</sup>
VETERANS DAY	WEDNESDAY	NOVEMBER 11 <sup>TH</sup>
DAY AFTER THANKSGIVING	FRIDAY	NOVEMBER 27 <sup>TH</sup>

The Davies Pacific Center has 24-hour security guard service. When the building management office is closed, Security can be reached by calling 520-3738.

Should you have any questions or concerns please do not hesitate to call the management office at 808-545-1121.